

Home Buyers Checklist

The following is a checklist to follow to make sure that the home buying process is less stressful and easier to follow and understand.

Property Address: _____ City/State/Zip: _____

Closing Date: ___ / ___ / _____ Rent Back: Date: ___ / ___ / ___ to ___ / ___ / ___ Rate: \$ _____

Settlement Company: _____ Phone: _____

Mortgage Lender: _____ Phone: _____

Insurance Company: _____ Phone: _____

Listing Agent: _____ Phone: _____ Phone: _____

Selling Agent: _____ Phone: _____ Phone: _____

To Do:

- Pre-Approval Letter from Lender
- Find Home Write Offer: ___ / ___ / ___ Date Offer Accepted: ___ / ___ / ___
- HOA Documents Requested, Date: ___ / ___ / ___ HOA Documents Received, Date: ___ / ___ / ___
- Home Owners Insurance, Date: ___ / ___ / ___
- Home/Radon Inspection (PASS/FAIL), Date: ___ / ___ / ___ Notes: _____
- Termite/Pest Inspection, Date: ___ / ___ / ___
- Title Company Selected AND Contract Delivered, Date: ___ / ___ / ___
- Mortgage Commitment Submitted, Date: ___ / ___ / ___
- Mortgage Commitment Received, Date: ___ / ___ / ___
- Transfer Utilities, Date: ___ / ___ / ___
- Walk-Thru, Date: ___ / ___ / ___
- Settlement, Date: ___ / ___ / ___
- Follow-up

Notes: _____

Notes: _____

Notes: _____

Your Real Estate Agent:

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